



STALLHOLDER (EXHIBITORS + FOOD VENDORS) TERMS AND CONDITIONS

VENUE:	Princes Park, 40 Park Road, Maryborough Victoria 3465
EVENT DATES:	Wednesday 19 November – Sunday 23 November 2025
ATTENDANCE DATES:	Attendance is flexible — please contact us to discuss the most suitable dates for your participation
CLOSE DATE FOR APPLICATIONS:	Friday 19 September 2025
NOTIFICATION OF ACCEPTANCE:	From Wednesday 8 October 2025

Please ensure you read and understand everything in this document before you apply.

Energy Breakthrough is Australia's premier Science, Technology, Engineering and Mathematics (STEM) learning program and major regional event.

A non-profit community event, Energy Breakthrough (EB) is the joint initiative of the Country Education Partnership (CEP) and Central Goldfields Shire Council (CGSC). The only educational program and event of its kind in Australia, EB engages and attracts over 15,000 students, teachers and parents each year, with around 3,500 of these camped on-site.

EB is looking to select exhibitors and food vendors through an EOI application process. It is essential that those trading at EB support and embrace the event's environmental and sustainability goals and demonstrate a willingness to collaborate with the Event to achieve these.

The EB Central area is a vibrant and vital part of EB and offers visitors and entrants the chance to relax while enjoying the bustling festive atmosphere of the EB Program. EB Central provides entertainment, fascinating energy efficient displays and opportunities for career advancement.

Who we're looking for:

Exhibitors

- STEM and/or future skills focused.
- Relevant to EB and the participating audience.
- Appealing to both students and families.
- Warm, inviting and interactive displays are preferred – we encourage beyond just tables and pamphlets.
- Embrace the event's sustainability aims and adhere to all requirements regarding this area.
- Working With Children's Checks essential.

Food Vendors

- Menu items are healthy, fresh and quality and family-friendly priced.
- Alternative dietary requirements options included.
- Approach the event with professionalism and meet all health & safety requirements.
- Embrace the event's sustainability aims and adhere to all requirements
- Working With Children's Checks essential.

APPLICATION PROCESS

1. Ensure you read the Stallholder (Exhibitor/Food Vendor) Terms and Conditions (this document).
2. Complete and submit the EOI Application Form via [EB Central & Community Caterers - Energy Breakthrough](#) by Friday 19 September 2025.
3. Receive confirmation of your involvement at the 2025 EB and an invoice for your site.
4. Register on [Foodtrader](#) (food vendors only) and submit a statement of trade prior to the event.
5. Receive Stallholder Information – Exhibitor's Maps, Passes, and EB Event Set Up/Pack Down Guide.

SITE DIMENSIONS AND PRICING

SITE ONLY

Site size allocation	Food Vendors / commercial exhibitors daily rate
3.6m x 3.6m	\$160 plus GST
3.6m x 6m	\$200 plus GST
6m x 6m	\$250 plus GST

Site fees include connection to one 10amp electrical outlet and water access (non-direct connection).

MARQUEE HIRE -Prices include marquee set up and pack-down.

Marquee hire	Price
3.6m x 3.6m	\$550 plus GST
3m x 6m	\$850 plus GST
6m x 6m	\$1150 plus GST

If you hire a marquee and are unable to attend the event you will still be invoiced for the marquee hire.

An invoice will be forwarded to you once application has been received and approved.

OPERATING HOURS

Stallholders who have booked and paid their site fee shall be entitled to access their site during the setup hours listed above. Please contact EB Management if alternative arrangements are needed.

Date	EB Program Hours	Set-up Times	Minimum Operating Times	Pack Down Times
Wednesday 19 November	9am – 8:30pm	7am - 8am or 5:30pm – 7pm	9am – 5:30pm	5:30pm onwards
Thursday 20 November	9am – 8:30pm	7am - 8am or 5:30pm – 7pm	9am – 5:30pm	5:30pm onwards
Friday 21 November	6am – 9:30pm	7am - 8am or 5:30pm – 7pm	9am – 5:30pm	5:30pm onwards
Saturday 22 November	12 noon for 24 hour trial Midnight	9am - 10am	11am – 9pm	9pm onwards
Sunday 23 November	Midnight Sat – 12 noon Sun	7am – 8am	8am – 12pm	12pm onwards

Once trading hours have commenced, stallholders who have not occupied their site by this time may forfeit their site booking and will not be entitled to any credit or refund. EB Management reserves the right to allocate the site to another stallholder.

STALLHOLDER LOCATIONS

Stallholders located within EB Central, the epicentre of the EB event, will be provided with detailed information about their location prior to the Event. Placement will be based on size requirements (e.g. length and access needs) and arrival time for setup.

All parties must agree to and adhere to the minimum time frames listed under the Operating Hours. There will be no vehicle or supplier access to the site after this time. Please park your vehicle offsite in the designated areas or as directed by Event Management with your vehicle pass clearly displayed on your dashboard.

Food vendors locations include, but are not limited to, the following areas:

- Track 2
- Track 1
 - o Start/Finish Line
 - o Jubilee Oval
- EB Central

SITE ALLOCATION

Site boundaries must be observed, and all goods, equipment, and supplies must be contained within this area. Stallholders are responsible for ensuring that everything in and around their stall is securely anchored (using pegs no longer than 20cm and weight bags, etc) and capable of withstanding strong winds and weather conditions.

Maintaining cleanliness within your allocated area is the responsibility of the stallholder.

HEALTHY EATING

Healthy Loddon Campaspe (HLC) is supporting this event to increase healthy food and drink options for participants and the community. HLC projects are designed to encourage healthy eating and to get more people, more active, more often.

EB will focus on:

- Promoting healthy food options such as soups, fresh sandwiches, toasted sandwiches and wraps
- Promoting free drinking water as the drink of choice
- Reducing sugary foods and drinks (such as Coke, Pepsi, lemonade, and foods such as slices, cakes, chocolates and lollies)
- Reducing fried food options such as chips, potato cakes and dim sims

If you would like support or advice to increase your range of healthy food and drink options, please contact the HLC Health Broker for Central Goldfields Shire via mail@cgoldshire.vic.gov.au

ENVIRONMENTAL SUSTAINABILITY REQUIREMENTS

It is essential that all participants support and actively contribute to EB's environmental and sustainability goals, and demonstrate a willingness to work collaboratively with the event. To this end, we ask all vendors and exhibitors to:

- Consider if they have any opportunities to reduce waste brought onto site or generated as part of their operations
- Keep printed promotional materials to a minimum and choose sustainable options for giveaways
- Correctly use the event bins provided by sorting your waste into the following streams: mixed recycling, 10c recycling, food & organic waste, and general waste
- Help promote the events Waste Wise initiatives through engagement with attendees

Caterers must work cooperatively with sustainability and waste contractors by adhering to the following:

- Serve food in reusable plates, bowls and cups provided by Event Management
- If required to supply a take-away option, use certified compostable food packaging
- Avoid individual packaged condiments (e.g. sauce, sugar, salt and pepper sachets) by using bottles, dispensers, or bowls with spoons
- Straws should only be paper or another sustainable alternative

The following are not permitted:

- Single use plastics – this includes cutlery, containers, plastic wraps, bottles, straws, coffee/tea stirrers.
- Glass sold on-site (for safety reasons)

WASH AGAINST WASTE

This event helps avoid single-use items through a Wash Against Waste service. This includes the provision of reusable plates, bowls, cups and cutlery for serving of food.

Caterers will be contacted by Event Management in the lead-up to the event to confirm your cutlery and crockery needs.

Please support this service by pointing out the tubs provided for dirty dishes to your customers and emphasising that these reusable items are not to be taken home.

Be a Sport and Sort

The following waste streams will be available at the event. Stallholders are asked to:

- Dispose of materials in the bins provided. Please use the correct bins to assist us in composting or recycling. Incorrect bins use leads to contamination increases the amount of waste sent to landfill.
- Stock beverages in canned varieties where possible. Glass beverages are not permitted for sale at the event.
- Please take note of the items accepted in each stream and help promote correct use of these bins

Mixed recycling	10c recycling	Food & organic waste	General waste
<ul style="list-style-type: none"> • Clean cardboard and paper • Aluminum foil tray • Steel cans and aerosols • Hard plastic bottles and containers <p><i>All items should be empty or food scraped off</i></p>	<ul style="list-style-type: none"> • Empty bottles, cans, and cartons eligible for the container deposit scheme 	<ul style="list-style-type: none"> • Food scraps • Wooden cutlery 	<ul style="list-style-type: none"> • Greasy paper and cardboard • Soft 'scrunchable' plastic (e.g. plastic bags) • Plastic coated cardboard (e.g. coffee cups) • Nappies • Dog poo

Water

On-site there will be a designated area for water access (non direct connection available). Water should be used sparingly at all times.

Grey Water and Oil Collection

There are no plumbed sullage facilities available. Food vendors must manage their own sullage storage and removal. Additionally, food vendors must adhere to the following:

- Do not wash anything on the ground. All grey water must be collected using your own waste water/grey water storage.

- Oils and contaminated water must not be poured down sinks or stormwater drains.
- Prefer biodegradable disinfectant and cleaning fluids when cleaning surfaces and bins.

Under no circumstances should liquids be disposed of in gutters, on grass, or under buildings. EB will conduct inspections throughout the event, and incorrect disposal may result in the closure of the stall.

Glass

For the safety of patrons, no glass is permitted. Please ensure all food and beverages are served in alternative containers.

Cleaning

Cleaners have been contracted to clean public toilets and showers, but this service does not extend to stallholders site areas.

Stallholders are required to keep their site and surrounding area (including back-of-house areas) clean and tidy at all times

INSURANCE

Stallholders must have:

- **Public Liability (and Products) Insurance** to the value of at least \$20 million. A current certificate of currency must be submitted with your EOI application.
- **Property Damage Insurance** for their own property used at the event. EB will not be responsible for any loss or damage to stallholder property.
- **Personal Accident Insurance Policy** to cover their workers and volunteers

Food Vendors must:

- Register on [Foodtrader](#) and submit a Statement of Trade prior to the event.

Please note: The Central Goldfields Shire Environmental Health Officer may inspect Food Vendors during the event. Failure to lodge a Statement of Trade, you may result in an infringement penalty and you may be prohibited from operating at the event.

All Food Vendors must comply with Food Act 1984 & Food Safety Standards. This includes maintaining a neat, clean and safe working environment for both workers and customers. Food Vendors are responsible for keeping their immediate area tidy and hazard-free.

WORKING WITH CHILDREN CHECKS

Due to the nature of the event, all individuals on-site must hold and provide a valid Working with Children Check (WWCC) prior to the event.

STALLHOLDER ASSURANCES AND INDEMNITIES

EB Management permits the Stallholder to attend EB based on the following assurances and declarations made by the Stallholder:

- The Stallholder is the legal owner of the approved products and has full authority to sell and transfer absolute legal and beneficial ownership of these products to a third party.
- The Stallholder is not relying on any representations or statements made by EB Management that are not expressly stated in these terms and conditions.
- The Stallholder is responsible for obtaining all necessary permits and licenses required to operate their business, and ensures that all merchandise sold complies with current safety, compliance standards, and retail laws.
- The Stallholder will not bring any hazardous materials or substances into the event.
- The Stallholder agrees to adhere to all terms and conditions outlined, including any updated event terms and conditions, and comply with relevant local government regulations and statutory laws.

Without limiting the generality of these terms and conditions, the Stallholders acknowledge and agree that EB Management is not liable for any claims or losses suffered or incurred by the Stallholders in relation to or in connection with:

- Theft or damage of approved products, equipment, goods or any other property, whether during the event or when stored overnight in a marquee, tent or umbrella supplied by EB Management,
- Failure to sell the approved products.
- Any travel to or from the event.
- Damage to or injury involving any property or person related to the Stallholder's presence at the event.
- Any injury or harm suffered by the Stallholders,
- Any injury or harm caused to property or persons as a direct or indirect consequence, in whole or in part, of any act or omission by the Stallholders,
- Any loss of or damage to the Stallholder's property, regardless of the cause
- The death of any person as a direct consequence, in whole or in part, of any act or omission by the Stallholders,
- Any breach of these terms and conditions by the Stallholders; or
- EB Management's legal costs on a full indemnity basis, incurred as a result and any breach of these terms and conditions.

SAFETY

Stallholders are responsible for ensuring that their workers and volunteers are not exposed to hazards in the workplace. This includes providing appropriate training, information, supervision, and managing risks associated with the work.

Workers and volunteers must take reasonable care for their own safety and the safety of others. They must follow all health and safety guidelines and procedures, and use any required protective clothing and equipment.

To ensure everyone's safety, a qualified Safety Officer will be on-site at the commencement of the event and will visit each Stallholder to verify compliance with safe work practices. All Stallholders must comply with relevant Occupational Health and Safety (OHS) standards and follow the Safety Officer's directions. This includes:

- Electrical testing and tagging of all equipment.
- Safe and secure storage of gas cylinders.
- Provision of required fire safety equipment such as extinguishers and fire blankets.
- Use of applicable personal protective equipment (PPE), such as safety vests and fully closed shoes during set-up and pack-down.

SECURITY

An external contracted organisation has been engaged to deliver security services at the event. This service provides general event security and is not dedicated to individual Stallholders. Security personnel will be on-site during bump-in, event hours, overnight, and bump-out to ensure overall site safety.

Neither EB Management nor the security provider accepts responsibility for the security of individual stalls, stock, or equipment.

During the event, security staff will be available to address concerns from Stallholders and to assist in maintaining the safety of all attendees.

Stallholders are strongly encouraged to remove valuable stock and equipment each night. Ensure your stall is securely closed and locked at the end of each day. Bringing your own padlocks or other means of securing your site is highly recommended.

While every effort is made to maintain a secure environment, EB Management and its security provider accept no liability for any loss, damage, or injury to persons or property, whether or not such incidents arise from the negligence of EB staff, contractors, or agents.

Drugs and alcohol are strictly prohibited anywhere at the EB event, including within individual sites or stalls. Failure to comply will result in immediate removal from the site by security and/or police.

FOOD SAFETY

Safety is a priority for EB. Stallholders are responsible for ensuring that all food, gas, fire, and electrical equipment complies with relevant safety regulations and standards.

All required documentation — including food registrations, permits, and notifications to the local council — must be obtained and submitted by food vendors prior to the event.

Please note that there is limited access to running water, and no on-site refrigeration or cooling facilities will be provided. If cooling or refrigeration is required, vendors must supply and manage their own equipment.

GAS SAFETY

Any stallholder intending to use temporary gas appliances or cylinders must refer to Energy Safe Victoria's guidelines on 'Gas Safety at Public Events'. These guidelines must be followed in full to ensure compliance and safety at the event.

FIRE SAFETY

The provision of appropriate portable firefighting equipment is essential for all stallholders. The following minimum requirements apply, based on the specific hazards at your site:

Hazard	Type of firefighting equipment
Gas fired BBQ	Dry powder fire extinguisher
Deep fryer (for chips, donuts, etc.)	Dry powder or wet chemical fire extinguisher
Food warmer	Dry powder fire extinguisher
LPG cylinder store or decanting area (less than 1,000 litres total gas stored)	Dry powder type fire extinguisher
LPG cylinder store or decanting area (1,000, -12,000 litres)	Dry powder fire extinguisher and at least one fire hose reel

A fire blanket measuring at least 1.2 x 1.8 metres must be installed in every area where a deep fryer is in use. The fire blanket must be securely mounted adjacent to the fryer.

All fire extinguishers and fire blankets must be clearly signposted using symbolic signage that complies with Australian Standard AS 2444-2001 – Portable Fire Extinguishers and Fire Blankets: Selection and Location.

ELECTRICITY

To ensure a safe and efficient electrical setup at the Event, all Stallholders must provide the following information in their application:

- A full list of all electrical equipment to be used.
- The amp usage of each item.
- The total maximum amps required, based on 10-amp circuits.
- The number of electrical connections needed.

This information is essential to help the Event team manage overall energy demands.

Important Guidelines:

- The Event's electrical team will be on-site to assist with power-related issues.
- Overuse of power or use of faulty equipment can affect the entire power supply and may result in your site being shut down.
- Stallholders found using more power than requested may be asked to disconnect excess equipment or cease operations.

Electrical Equipment Requirements

- All electrical equipment, including leads and power boards, must be tested and tagged by a qualified technician before the event.
- All electrical equipment will be inspected on-site.
 - Any item not tested and tagged will not be connected.
 - If you require tagging on-site, a fee of \$25 per item will apply (payable at the time of testing).
- All electrical equipment must be water-resistant and must be elevated above the ground at all times to avoid damage and risk.

PRODUCTS ALLOWED FOR SALE

Only products approved by EB are permitted for sale at your stall. This policy is in place to:

- Ensure a diverse and high-quality offering for patrons.
- Minimise duplication across stalls.

Selling non-approved products may result in those items being removed from sale, and EB's decision on this matter is final.

CASH AND EFT

All Exhibitors are required to:

- Provide a cash payment option, and
- Operate an online POS (Point of Sale) system, which is the preferred method of transaction.

Please ensure your systems are functional and tested prior to the event to prevent delays or disruptions.

SIGNAGE

Stallholders are responsible for managing and displaying their own signage. Signage should be:

- Clear, well-positioned, and professional
- Visible to patrons and not obstructive to others

EB reserves the right to remove any signage or material deemed unsuitable or obstructive to the event space or experience.

WEATHER

EB is an all-weather event and will proceed regardless of weather conditions.

Please note:

- No refunds or credits will be issued if the event is cancelled or affected due to weather.

- It is the responsibility of each Stallholder to bring sufficient cover (e.g. gazebo, marquee) and protective equipment for their stock and site.
- Stallholders may make their own decision about whether to set up, trade, or pack down in adverse weather.
 - However, Stallholders must inform EB Site Management before ceasing trade or packing up.

EB accepts no responsibility for any loss, damage, or injury due to weather or weather-related decisions.

PARKING

- Limited on-site parking is available for Stallholders. Strict access and movement timeframes apply and must be adhered to.
- Stallholders are encouraged to use the ample free, unrestricted parking located within walking distance of the event site.
- All vehicles on-site must travel at walking pace (max 10 km/h) with hazard lights on.

HIRE OF EQUIPMENT

- If you arrange to hire additional equipment independently (i.e. not via EB's official hire process), you must be on-site to receive delivery.
- EB takes no responsibility for lost, misplaced or incorrectly delivered items from external suppliers if you are not present at the time of delivery.

ACCOMMODATION

Stallholders are responsible for arranging their own accommodation. For local options, please visit Central Goldfields Visitor Centre at visitmaryborough.com.au under STAY or call 1800 356 511.

GENERAL REGULATIONS

- Vehicle Speed: Max 10 km/h on-site with hazard lights on at all times.
- Smoke-Free Event: No smoking or vaping within or near your stall.
- Dry Event: No drugs or alcohol are permitted on-site.
- Prohibited Sales: Cigarettes, tobacco products and alcohol are not to be sold.
- Polystyrene: Any polystyrene packaging brought on-site must be removed by the Stallholder — do not dispose of it in event bins.
- Conduct: Abusive, aggressive, or inappropriate behaviour toward staff, volunteers, attendees or other stallholders will not be tolerated under any circumstances.

EOI APPROVAL

All Expression of Interest (EOI) applications will be reviewed, and notifications of success or non-selection will be communicated via email.

- Successful applicants will receive:
 1. An invoice via email.
 2. Confirmation of your place once payment is received.
- Payment is due by the date listed on the invoice. Payments can be made by:
 - Direct deposit (details will be provided on the invoice), or
 - Credit card.

A late administration fee will apply if payment is not received within 7 days of the invoice due date. This fee is non-negotiable and added to unpaid accounts.

EVENT CANCELLATION

If the event is cancelled prior to the scheduled start date, all paid monies will be refunded in full.

There are no refunds if you choose to withdraw after confirmation, or if the event is affected by adverse weather once commenced.

SMOKING / ALCOHOL

EB is a smoke-free, drug-free, and alcohol-free event.

Smoking, vaping, alcohol consumption, and illicit substances are strictly prohibited anywhere on-site.

Breaches of this policy may result in immediate removal from the event.

TERMINATION OF CONTRACT

Termination of this agreement by either party must be made in writing.

Cancellations or withdrawals after payment may be subject to administration or cancellation fees, at the discretion of EB Management.